

TOORONGA

VILLAGE LIVING. CITY LIFESTYLE.

ORDER FORM

Access Swipe/Fob and Garage Remote TOORONGA VILLAGE / PS612301Y

STEP 1 – Fill in your details. (Please use black pen)

Updated 2 October 2019

Full Name:.....Apt No.....(A)(B)(C)(D) Please Circle

Direct Address:

Email:.....

Mobile Number:.....

Are you an AGENT or OWNER?:

NOTE: Managing Agents must attach a copy of the signed lease agreement to the order form

SIGNATURE:

DATE:

STEP 2 – Price:

Access Swipe/Fob \$71.50 each (inc.GST)

QTY:

☐ White Credit Card Swipe ☐ Black Fob Tag

Garage Remote \$126.00 each (inc.GST)

QTY:

Handling Fee \$27.50 (*applicable on all orders*)

Total \$ _____

STEP 3 – Preferred Payment Methods:

- ☐ **EFT** – Please email your form to info.docklands@whittles.com.au and an invoice will be issued
- ☐ **Cheque or Money Order** – Made out to *Whittles Body Corporate PS612301Y*
- ☐ **Cash** – EXACT cash to Whittles Reception (we do not carry change or have EFT in house)

STEP 4 – Please bring/send your completed order form along with the current lease agreement (if applicable) and payment to our office (*please do not post cash*)

Whittles Office: Level 1, Suite 125, 838 Collins Street, Docklands (*Office hours 9am – 4.30pm*)

Postal Address: Whittles, PO Box 108, Port Melbourne VIC 3207

Email: info.docklands@whittles.com.au

STEP 5 – Once your payment has been received, your item will be programmed and made available from the building managers office, you will be contacted when this is ready for collection.

For any queries please contact Whittles on 03 8632 3300 or info.docklands@whittles.com.au